



REPUBLIC OF THE PHILIPPINES
NATIONAL ECONOMIC AND DEVELOPMENT AUTHORITY

ANNEX A

[Date]

[NAME OF HEAD OF AGENCY/PARENT AGENCY]

[Designation]

[Name of Agency]

[NAME OF HEAD OF AGENCY]¹

Designation]

[Name of Agency]

SUBJECT: Reconfirmed Agency Public Investment Program (PIP)/Three-Year Rolling Infrastructure Program (TRIP) Focal(s) for the Updating of the PIP 2023-2028 and Formulation of TRIP for Fiscal Years (FYs) 2026-2028 as Input to the FY 2026 Budget Preparation

Dear Ma'am/Sir:

This is to acknowledge receipt of the list of reconfirmed Authorized Agency PIP/TRIP Focal(s) submitted by the (Name of Department/Agency/Office/SUC) through the PIP Online (PIPOL) System by (username) on (date of reconfirmation).

Reconfirmation of the personnel identified in the table below shall authorize the existing PIP/TRIP Focal(s)² as the same focals for the PIP Updating and Formulation of TRIP for the FY 2026 budget preparation:

¹ Head of the Attached Agency/Office

² Nominated by the Head of Agency (and if applicable, Head of Parent Agency) during the previous PIP Updating and Formulation of TRIP for FY 2025 budget preparation

PIP/TRIP Focal(s) for Reconfirmation			
Name	Designation and Office/Unit	Contact Number	E-mail Address
Agency Lead PIP/TRIP Focal (<i>Director IV level and above</i>):			
		Tel. No:	
Agency PIP/TRIP Focal 2			
		Tel. No:	
Agency PIP/TRIP Focal 3			
		Tel. No:	
Agency PIP/TRIP Focal N			
		Tel. No:	

By reconfirming the Agency PIP/TRIP Focal(s), it is understood that all information provided into the PIPOL System regarding PAPs on or before the specified deadline are **complete, correct and duly endorsed/approved by both the Head of Agency and, if applicable, the Head of Parent Agency**. For reporting purposes and request for information on the priority PAPs under the Updated PIP 2023-2028 and TRIP for FYs 2026-2028, the information encoded in the PIPOL System by the Agency PIP/TRIP Focal(s) will be considered by NEDA as **official and can be used for quotation**.

Kindly click the link provided through the NEDA/PIP Secretariat e-mail (ictsmailnotification@neda.gov.ph) to the Head of Agency/Parent Agency³ to reactivate the User Accounts of the reconfirmed Agency PIP/TRIP Focal(s). For questions and concerns, please coordinate with the PIP Secretariat through e-mail: &PIP@neda.gov.ph.

Very truly yours,

PIP Secretariat

³ For attached agencies who will reconfirm all of its existing PIP/TRIP Focal(s), the attached agencies/offices are requested to closely coordinate with their Parent Agencies to facilitate approval of the agency's reconfirmed PIP/TRIP Focal(s) by the Head of Parent Agency. Please refer to **Attachment 3 of the NEDA Memorandum on Reconfirmation or Replacement of Existing PIP/TRIP Focal(s), and Nomination of New Authorized Agency PIP/TRIP Focal(s) dated September 16, 2024**.