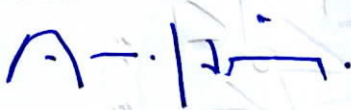




REPUBLIC OF THE PHILIPPINES
NATIONAL ECONOMIC AND DEVELOPMENT AUTHORITY

MEMORANDUM

FOR : ALL NATIONAL GOVERNMENT AGENCIES, GOVERNMENT-OWNED OR -CONTROLLED CORPORATIONS, GOVERNMENT FINANCIAL INSTITUTIONS, OTHER NATIONAL GOVERNMENT OFFICES AND INSTRUMENTALITIES, AND STATE UNIVERSITIES AND COLLEGES

FROM : ARSENIO M. BALISACAN 
Secretary

SUBJECT : Updating of the Public Investment Program (PIP) 2023-2028 and Formulation of the Three-Year Rolling Infrastructure Program (TRIP) for Fiscal Years (FYs) 2026-2028 as Input to the FY 2026 Budget Preparation: Reconfirmation or Replacement of Existing PIP/TRIP Focal(s), and Nomination of New Authorized Agency PIP/TRIP Focal(s)

DATE : September 18, 2024



1. This is to request your Offices to reconfirm or replace, as appropriate, your existing PIP/TRIP Focal(s) or nominate your new PIP/TRIP Focal(s), who will be authorized to access the PIP Online (PIPOL) System and encode the data requirements for priority programs and projects (PAPs) to be included in the updating of the PIP 2023-2028 and formulation of the TRIP for FYs 2026-2028 as input to the FY 2026 budget preparation. Please be guided by the **Indicative Calendar of Activities (Attachment 1)** for the milestones of the PIP updating and TRIP formulation exercise.
2. In submitting priority PAPs and Agency Regional-National Investment Programs and Projects (ARNIPAPs)¹, agencies shall use the PIPOL System, which is accessible through <https://pipol.neda.gov.ph>. The PIPOL System is a web-based project database system that manages data entry and updates on PAPs, including report generation. Access to the system will only be granted to the authorized PIP/TRIP Focals of agencies/offices.
3. To ensure the accountability, accuracy, and timeliness of the submission of agency inputs to NEDA, we request the agencies to (i) **reconfirm or replace existing PIP/TRIP Focal(s)** designated by your agency in the previous Updating of the PIP and Formulation of the TRIP for FY 2025 budget preparation, or (ii) **nominate new PIP/TRIP Focal(s)**, as applicable. In authorizing PIP/TRIP

¹ For the 12 RNIP agencies, as follows: DA, DepEd, DENR, DHSUD, DICT, DILG, DOE, DOH, DOST, DOTr, DSWD, and DPWH.

**Updating of the Public Investment Program (PIP) 2023-2028 and Formulation of the Three-Year Rolling Infrastructure Program (TRIP) for Fiscal Years (FYs) 2026-2028 as Input to the FY 2026 Budget Preparation:
Reconfirmation or Replacement of Existing PIP/TRIP Focal(s), and
Nomination of New Authorized Agency PIP/TRIP Focal(s)**

Focals, the agency should endorse one (1) Lead Focal with at least Director IV level position, and two (2) technical staffs authorized to access the PIPOL System and encode the data requirements and/or provide updates for PAPs to be included in the PIP/TRIP. Please be guided by the **Terms of Reference (TOR) of the Authorized PIP/TRIP Focal(s) (Attachment 2)** for the duties and responsibilities of the authorized PIP/TRIP Focal(s).

4. Should you wish to (i) reconfirm your existing PIP/TRIP Focal(s) or (ii) replace **any or all** of your existing Focal(s), please use the new **Agency User Management Module of the PIPOL System**. On the other hand, for agencies with no existing PIP/TRIP Focal(s), kindly use the **Sign-Up Page of the PIPOL System** to nominate your Focal(s). Attached, for reference in the authorization of agency PIP/TRIP Focal(s), is the **Procedures for the Authorization of PIP/TRIP Focal(s): Reconfirmation or Replacement of Existing PIP/TRIP Focal(s), and Nomination of New PIP/TRIP Focal(s) (Attachment 3)**.
5. All requests for the authorization of PIP/TRIP Focal(s) shall **only** be submitted through the PIPOL System (Sign-Up Page and User Management Module) from September 18 to 27, 2024.
6. For reconfirmation of PIP/TRIP Focal(s), existing accounts will be reactivated once the Parent Agency has confirmed/acknowledged the submitted list of PIP/TRIP Focal(s) for reconfirmation by clicking the link provided through the system-generated NEDA email (through ictsmailnotification@neda.gov.ph) as stated in **Attachment 3, Section A**. The Parent Agency must respond to the email notification **within 5 days** before the reconfirmation link expires. Existing PIP/TRIP Focal User Accounts not reconfirmed by the agency by **September 27, 2024** will be **automatically deleted**.
7. By authorizing your PIP/TRIP Focal(s), it is understood that all information submitted in the PIPOL System regarding PAPs on or before the specified deadline are **complete, correct, and duly endorsed/approved by both the Head of Agency and, if applicable, the Head of Parent Agency**.
8. For State Universities and Colleges (SUCs), please coordinate with the Commission on Higher Education through the Office of Planning, Research and Knowledge Management for the authorization of SUC PIP/TRIP Focal(s).
9. For queries and technical concerns, you may contact the PIP and TRIP Secretariats through the following e-mail addresses:

PIP Secretariat	&PIP@neda.gov.ph
TRIP Secretariat	tripsecretariat@neda.gov.ph

Thank you.

**Updating of the Public Investment Program (PIP) 2023-2028 and Formulation of the Three-Year Rolling Infrastructure Program (TRIP) for Fiscal Years (FYs) 2026-2028 as Input to the FY 2026 Budget Preparation:
Reconfirmation or Replacement of Existing PIP/TRIP Focal(s), and
Nomination of New Authorized Agency PIP/TRIP Focal(s)**

Attachments:

1. Indicative Calendar of Activities for the Updating of the PIP 2023-2028 and Formulation of the TRIP for FYs 2026-2028 as Input to the FY 2026 Budget Preparation
2. TOR of the Authorized PIP/TRIP Focal(s)
3. Procedures for the Authorization of PIP/TRIP Focal(s): (A) Reconfirmation or Replacement of Existing PIP/TRIP Focal(s), and (B) Nomination of New PIP/TRIP Focal(s)
 - a. Annex A: Acknowledgement Letter from NEDA for the reconfirmed Agency PIP/TRIP Focal(s)
 - b. Annex B: PIPOL System-Generated Authorization Form for Replacement of Agency PIP/TRIP Focal(s)
 - c. Annex C: PIPOL System-Generated Authorization Form for New Agency PIP/TRIP Focal(s)