



REPUBLIC OF THE PHILIPPINES  
**NATIONAL ECONOMIC AND DEVELOPMENT AUTHORITY**

**INVESTMENT COORDINATION COMMITTEE  
CHECKLIST FOR NEW PROJECT PROPOSALS**  
Received by the ICC Secretariat  
(As of \_\_\_\_\_)

**I. Project Title:** \_\_\_\_\_

- ☐ For ICC Secretariat review  
☐ For ICC review

- ☐ Grant  
☐ Loan

**II. Transmittal letter signed by:** \_\_\_\_\_  
(Head of Agency/Authorized Official)

**III. Contact persons and details:**

Director level	Focal technical staff
Name:	Name:
Office:	Office:
Tel. No.:	Tel. No.:
Email address:	Email address:

**IV. Documentary Requirements**

Items	Date of submission	Received by (Staff)	Status/Remarks
1. <input type="checkbox"/> Project Proposal ( <input type="checkbox"/> no. of copies) or <input type="checkbox"/> Feasibility Study ( <input type="checkbox"/> no. of copies)			
2. <input type="checkbox"/> ICC Project Evaluation Matrix			
3. ICC Project Evaluation (PE) Forms <input type="checkbox"/> PE Form No. 1 General Information <input type="checkbox"/> PE Form No. 2 Sources of Financing <input type="checkbox"/> PE Form No. 3 Estimated Project Cost, Investment Phase <input type="checkbox"/> PE Form No. 4 Annual Operations and Maintenance Costs <input type="checkbox"/> PE Form No. 5 Estimated Project Benefits and Revenue <input type="checkbox"/> PE Form No. 6 Logical Framework <input type="checkbox"/> PE Form No. 7 Project and Financing Milestones <input type="checkbox"/> PE Form No. 8 Gender Responsiveness Checklist <sup>1</sup>			
4. Two electronic copies of the economic and financial analyses in traceable formula format			
5. Endorsements from other concerned agencies, including respective mother			

<sup>1</sup> Refers to the Combined Generic Checklist for the Project Identification and Design Stages or the applicable Sectoral Gender and Development Checklist, which can be accessed at [http://w3.neda.gov.ph/hgdg/left\\_nav.html](http://w3.neda.gov.ph/hgdg/left_nav.html)



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agency/department-level endorsement for proposals of bureaus or attached agencies*			
6. Regional Development Council (RDC) endorsements (as may be required by the ICC)/Documentation of Public or Local Consultations <sup>2</sup> *			
7. Environmental Impact Statement/Environmental Compliance Certificate/Certificate of Non-Coverage*			
8. Right-of-Way (ROW) acquisition and resettlement action plan with budget cover			
9. Department of Finance – Corporate Sector and Strategic Infrastructure Group (CSSIG) review for government-owned and controlled corporations (GOCC)/ government financing institutions (GFI) projects*			
10. Information on job creation/employment impact of the project			
11. Location map (with e-copy)			

NEDA-PIS/ (date updated)

**-END-**

\*Initial documentation of application for processing of these requirements maybe accepted.

<sup>2</sup> Per June 08, 2016 Memorandum of the ICC, national government agencies, corporations, local government units that will submit programs and projects proposed for ICC approval shall undertake public consultations based on existing laws, rules and regulations and submit official documentation of such consultations as part of ICC documentary requirement. Endorsement by the RDCs of programs and projects will no longer be required by the ICC for the following programs and projects, unless otherwise required under existing laws, rules and regulations: (a) Programs and projects that will not result in physical or socioeconomic displacement of affected persons/businesses/communities; or (b) Demand-based programs and projects providing support for target beneficiaries that are to be determined/ finalized after ICC approval (e.g. relending programs, etc.).