Project Title : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Agency : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Project concept/identification

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Activity** | **Target Schedule** | | | | | | |
| 1. Project concept/identification  2. Inclusion in PIP/CIIP | *Yes/No* | | | | | | |
| *Yes/No* | | | | | | |
| 3. Project definition or preparation |  | | | | | | |
| 4. Project Approval |  | | | | | | |
| *GOP Approval*  a. Submission of requirements by Implementing Agency (including respective mother agency/department level endorsement or bureaus/attached agencies)  i. Feasibility Study ii. Project Proposal  *iii. Accomplished ICC Project Evaluation Forms*  *(1-7)*  iv. ICC Project Evaluation Matrix  v. Project context in the Department’s overall national strategy and programs[[1]](#footnote-1)  vi. DBM-certified budget strategy  vii. RDC endorsements  viii. Environmental Compliance  Certificate/Certificate of Non-Coverage  ix. ROW acquisition and resettlement action plan with budget cover  x. DOF-CAG review (for GOCC and GFI  projects)  xi. NCC review for relending programs  xii. Information on job creation/employment impact of the project  xiii. Endorsements from other concerned agencies xiv. Location Map  *xv. Advance Procurement Activities[[2]](#footnote-2)*  *Consulting Services*  • *Preparation of TOR and cost-estimates*  • *Advertising*  • *Completion of the consultant short-list and RFP*  • *Issuance of RFP*  • *Receipt of proposals*  • *Evaluation of technical and financial proposals*  *Goods/Civil Works*  • *Preparation of technical specifications and bidding documents*  • *Advertising*  • *Pre-qualification of bidders*  • *Issuance of Bidding documents*  • *Bid opening*  • *Evaluation of technical and financial proposals* |  | | | | | | |
|  | *Consulting Services* | | | | |  |
| *Contract 1* | *Contract 2* | *Contract 3* | *Contract 4* | *Contract 5* |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
| *Goods/Civil Works* | | | | |
| *Contract 1* | *Contract 2* | *Contract 3* | *Contract 4* | *Contract 5* |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

|  |  |
| --- | --- |
| b. ICC Secretariat review/evaluation c. ICC Technical Board review  d. ICC Cabinet Committee review  e. NEDA Board confirmation of ICC approval |  |
| Development Partner Activities  a. Development Partner review of proposals b. Appraisal Mission  c. Development Partner review of Appraisal Mission report  d. Development Partner issuance of pledge  e. Acceptance by Philippine Government of pledge  f. Development Partner Approval of the Project  Financing |  |
| Project Financing  a. Monetary Board Approval in Principle  b. DBM Issuance of Forward Obligational Authority  c. Technical Discussion/Loan Negotiations (DOF- IFG/BSP-ID/DOJ)  d. Issuance of Full Powers  e. Signing of Loan Agreement and Exchange of  Notes  f. Monetary Board Final Approval (DOF-IFG/BSP-ID)  g. DOJ Legal Opinion |  |

1. Investment Phase

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Activity | Target Schedule | | | | | | |
| 5. Detailed engineering/design |  | | | | | | |
| 6. Procurement Milestones  *Consulting Services*  • *Preparation of TOR and cost-estimates*  • *Advertising*  • *Completion of the consultant short-list and RFP*  • *Issuance of RFP*  • *Receipt of proposals*  • *Evaluation of technical and financial proposals*  • *Contract award*  • *Issuance of Notice to Proceed*  *Goods/Civil Works*  • *Preparation of technical specifications and bidding documents*  • *Advertising*  • *Pre-qualification of bidders*  • *Issuance of Bidding documents*  • *Bid opening*  • *Evaluation of technical and financial proposals*  • *Contract award*  • *Issuance of the Notice to Proceed* |  | | | | | | |
|  | *Consulting Services* | | | | |  |
| *Contract 1* | *Contract 2* | *Contract 3* | *Contract 4* | *Contract 5* |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
| *Goods/Civil Works* | | | | |
| *Contract 1* | *Contract 2* | *Contract 3* | *Contract 4* | *Contract 5* |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
| *7. Project implementation a. Loan/Grant*  • *Effectivity Date*  • *Closing Date*  *b. Physical Implementation*  • *Start Date*  • *Closing Date* |  | | | | | | |

c. Post-Investment Phase

|  |  |
| --- | --- |
| **Activity** | **Target Schedule** |
| 8. Preparation of Project Completion Report |  |
| 9. Start of O&M |  |
| 10. Conduct of Ex-Post Evaluation |  |

Prepared by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Name and Designation)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Signature over printed name)

Approved by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Name and Designation)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Signature over printed name)

1. Refers to the overview of the concerned Department’s national strategy and programs, including overall development outcomes, timelines, and investment requirements and the specific link of the proposed project outputs, timelines and investment requirements to achieve the Department’s national strategy and programs. [↑](#footnote-ref-1)
2. Advance procurement is the conduct of procurement activities starting from procurement planning up to conduct of bidding (short of notice of award), prior to effectiveness of the project financing agreement. APAs for ODA-assisted projects may be initiated immediately after project appraisal by the development partner in accordance with the procedures agreed between the development partner and the government. Per DBM Circular Letter No. 2010-9 December 30, 2010, “procuring entities, even without the receipt of allotment issued by DBM should proceed with the procurement processes, starting from procurement planning up to the conduct of bidding” (paragraph 5.5) [↑](#footnote-ref-2)